

INTERNAL AUDIT

PROGRAMS

	2010-11 Actual	2011-12 Budget	2012-13 Adopted	2013-14 Projected
Internal Audit				
Conducts reviews of City operations to ensure compliance with City policies, State and Federal statutes and generally accepted accounting principles. Also monitors Federal and State grants to ensure compliance with grant regulations.				
<i>Appropriation</i>	376,798	357,727	366,576	380,742
<i>Full Time Equivalent Positions</i>	5	4	4	4

Departmental Goals & Objectives

- Maintain and improve the City's financial condition.
- Reduce the City's exposure to compliance related issues.
- Test various inventories at City sites for existence and amounts.
- Test various Stimulus Funds received for compliance with funding source.
- Provide instant access to completed Internal Audit reports for all interested customers on City website.
- Improve service delivery of Internal Audit functions.

PERFORMANCE MEASURES

	2010-11 Actual	2011-12 Budget	2012-13 Adopted	2013-14 Projected
Workload Measures				
• Percent of revenue/petty cash locations reviewed	10%	10%	20%	20%
• Percent of State and Federal Grant programs tested	20%	20%	20%	20%
• Percent of Stimulus Grants tested without findings of non-compliance	100%	100%	100%	100%
• Percent of audit requests responded to w/in 5 business days	100%	100%	100%	100%

BUDGET SUMMARY

	2010-11 Actual	2011-12 Budget	2012-13 Adopted	2013-14 Projected
Expenditures:				
Personnel Costs	352,365	328,775	336,436	350,602
Maintenance & Operations	24,433	28,952	30,140	30,140
Capital Outlay	0	0	0	0
Total	376,798	357,727	366,576	380,742
Total FTE Positions	5	4	4	4
Revenues:				
Other Revenue	52,280	45,000	45,000	45,000
General Fund Contribution	324,518	312,727	321,576	335,742
Total	376,798	357,727	366,576	380,742

BUDGET HIGHLIGHTS

- FY 12-13 budget is increasing \$8,849 or 2.5%.
- Service levels remain unchanged in FY 12-13.